

LEADS Steering Committee Meeting Minutes

April 5, 2023

Ohio Department of Public Safety

1970 West Broad Street

Columbus, Ohio 43223

COMMITTEE MEMBERS - PRESENT:

Department of Public Safety, Ohio State Highway Patrol	Major Shawn Davis
Licking County Sheriff Office	Sheriff Randy Thorp
Fairborn Municipal Court	Judge Beth Cappelli
Bureau of Criminal Identification	Superintendent Joseph Morbitzer
Avon Lake Police Department	Chief Vince Molnar
NORIS	Director Joyce Rupley
Cincinnati Police Department	Captain Dennis Swingley

COMMITTEE MEMBERS ABSENT:

Bellefontaine Police Department	Chief Brandon Standley
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MINUTES BY: Stacy Capehart

LEADS Steering Committee Chairman, Major Shawn Davis, called to order April 5, 2023, meeting of the LEADS Steering Committee at approximately 10:00 a.m. The first order of business was the roll call taken by Kara Joseph, OSHP. A quorum of committee members was confirmed.

APPROVAL OF THE NOVEMBER 30, 2022 MEETING MINUTES

Major Davis asked the LEADS Steering Committee to review the November 2022 minutes.

Resolved that the Committee approves the November 30, 2022, LEADS Steering Committee meeting minutes.

Motion: Judge Cappelli

Second: Sheriff Thorp

Voting: passed unanimously

PARTNER UPDATES

- A. BCI Report: Superintendent Morbitzer thanked the LEADS staff for helping with information sharing on the OHLEG records management system. There are about 300 departments using the system and looking to increase access.
- B. OCJS Report: Jim Luebbers from the Office of Criminal Justice Services (OCJS) stated that the Bureau of Justice Assistant annual grant solicitation opens in May. Around 665 law

enforcement agencies submitted data to the Ohio Incident-based Reporting System (OIBRS) from 2022-2023, which covers approximately 93% of the population. Around 264 law enforcement agencies have submitted to the use-of-force reporting system, which covers approximately 34% of the population. All information is posted on the OCJS website.

NEW BUSINESS

- A. Administrative Reviews: Victoria Dowdy provided an update on Administrative Reviews opened and closed since the last Committee meeting. An update on LEADS denied users and the process were provided by Mrs. Dowdy and Jeremy Hansford.
- B. Auditing & Training Report: Victoria Dowdy provided an overview of Cycle 15 audit progress and training courses delivered for the period of October 1, 2022 – April 1, 2023. 2023 TAC In-Service will be held in September and October with 14 sessions that offer in-person and virtual options. NICS training was developed in response to the 2021 FBI NICS audit findings. The training will be required for sheriff's office staff that issue concealed handgun licenses. Police departments that use NICS for the disposition of firearms will have the option to complete the training. Three NICS classes are scheduled in April.
- C. LEADS Security Update: Kevin Locke provided an overview of the FBI CJIS Security Policy modernization. The CJIS Security Policy is written by the user community in conjunction with the FBI through the Advisory Process. The requirements and language are aligned with the National Institute of Standards and Technology (NIST) security and privacy controls. The modernization will align the Policy with NIST Security and Privacy Controls for Information Systems and Organizations (SP 800-53). New policy will be fully mapped by 2025. Mr. Locke provided a summary of changes in version 5.9.2.
 - Recommendation from Chief Molnar – include LEADS Information in the new chiefs training at OPOTA.
 - Recommendation from Judge Cappelli to include IEA in new judge training.
- D. Programming Report: Jeremy Hansford provided an update on system uptime and total transactions for 2022. Updates on warrant conversions and death notice matching were also presented. Mr. Hansford updated the Committee on the DPS eWarrants implementation, the Nlets and NCIC NIEM conversions and the data center equipment upgrade.
- E. Personnel Update: Jeremy Hansford provided an update on open positions, new hires and departures since the October 2022 meeting.
- F. Ohio Senate Bill 288: Jeremy Hansford and Victoria Dowdy updated the Committee on Senate Bill 288, which requires entry of tier-one warrants in LEADS and NCIC within 48 hours of receipt with a nationwide extradition. The LEADS audit team will be educating agencies and checking compliance.

- G. NICS Bipartisan Safer Communities Act: Jeremy Hansford and Victoria Dowdy informed the Committee of the Act and the intent to enhance background checks for under 21 firearm buyers and disarm individuals convicted of domestic abuse. Notification and information on the topic have been included in newsletter articles and distributed via Administrative Message.
- H. Automated Traffic Enforcement: Jeremy Hansford and Victoria Dowdy presented a request from a citizen on the use of LEADS by automated traffic monitoring devices. No action was taken by the Committee.

OLD BUSINESS

- A. OAC 4501:2-10 Rule Review: Jeremy Hansford updated the Committee on the status of the five-year rule review.
- B. COVID-19 Locate Guidance: Jeremy Hansford updated the Committee on the communication sent to all agencies lifting the pandemic locate guidance.
- C. FBI CJIS Audit: Jeremy Hansford and Victoria Dowdy presented updates to the Committee on the State of Ohio response to the 2021 FBI audit.
- D. Meeting Notices: Jeremy Hansford updated the Committee on the meeting notice posting.
- E. Technology Upgrades: Jeremy Hansford presented on the status of the LEADS datacenter network, compute and storage upgrades. The discussion also included information on AT&T's retirement of the dedicated circuit technology currently used by a small number of agencies.

The next LEADS Steering Committee meeting will be October 11, 2023, at 10:00 am in the Atrium.

Resolved that the April 2023 Steering Committee meeting be adjourned.

Motion: Superintendent Morbitzer

Second: Director Rupley

Voting: passed unanimously